

Loyola University Chicago 2025 Pay and Holiday Calendar

January						
S	M	T	W	T	F	S
			☺	2	\$	4
5	6	7	8	9	10	•
12	13	14	m	16	\$	18
19	☺	21	22	23	24	•
26	6	28	29	30	\$	

February						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	•
9	10	11	12	13	m\$	15
16	17	18	19	20	21	•
23	24	25	26	27	\$	

March						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	•
9	10	11	12	13	m\$	15
16	17	18	19	20	21	•
23	24	25	26	27	\$	29
30	31					

April						
S	M	T	W	T	F	S
		1	2	3	4	•
6	7	8	9	10	\$	12
13	14	m	16	17	☺	•
20	21	22	23	24	\$	26
27	28	29	30			

May						
S	M	T	W	T	F	S
				1	2	•
4	5	6	7	8	\$	10
11	12	13	14	m	16	•
18	19	20	21	22	\$	24
25	☺	27	28	29	30	•

June						
S	M	T	W	T	F	S
1	2	3	4	5	\$	7
8	9	10	11	12	m	•
15	16	17	18	☺	\$	21
22	23	24	25	26	27	•
29	30					

July						
S	M	T	W	T	F	S
		1	2	\$	☺	5
6	7	8	9	10	11	•
13	14	m	16	17	\$	19
20	21	22	23	24	25	•
27	28	29	30	31		

August						
S	M	T	W	T	F	S
					\$	2
3	4	5	6	7	8	•
10	11	12	13	14	m\$	16
17	18	19	20	21	22	•
24	25	26	27	28	\$	30
31						

September						
S	M	T	W	T	F	S
	☺	2	3	4	5	•
7	8	9	10	11	\$	13
14	m	16	17	18	19	•
21	22	23	24	25	\$	27
28	29	30				

October						
S	M	T	W	T	F	S
			1	2	3	•
5	6	7	8	9	\$	11
12	13	14	m	16	17	•
19	20	21	22	23	\$	25
26	27	28	29	30	31	

November						
S	M	T	W	T	F	S
					\$	8
2	3	4	5	6		•
9	10	11	12	13	m	•
16	17	18	19	20	\$	22
23	24	25	26	☺	☺	•
30						

December						
S	M	T	W	T	F	S
	1	2	3	4	\$	6
7	8	9	10	11	12	•
14	m	16	17	18	\$	20
21	22	23	☺	☺	B	•
28	B	B	☺			

• End of Pay Period
 \$ Pay Day / M - Monthly Pay Day
 B - Break Days
 ☺ University Holidays

Please Note: All employment paperwork (new hires & personnel actions such as transfers, promotions, salary increases, terminations, etc. are due in Human Resources on the Wednesday prior to the end of pay period. All time reporting in Kronos is due no later than noon on the Monday after the end of the pay period - see schedule for exceptions due to holidays. Refer to the Holiday Schedule for the specific shifts for observing the holiday.

2025 Holidays	Day Observed
New Year's Holiday (H-1)	Wednesday - Jan. 1, 2025
MLK Jr. Day (H-2)	Monday - Jan. 20, 2025
Good Friday (H-3)	Friday - April 18, 2025
Memorial Day (H-4)	Monday - May 26, 2025
Juneteenth (H-5)	Thursday - June 19, 2025
Independence Day (H-6)	Friday - July 4, 2025

2025 Holidays	Day Observed
Labor Day (H-7)	Monday - Sept. 1, 2025
Thanksgiving Day (H-8)	Thursday - Nov. 27, 2025
Thanksgiving Holiday (H-9)	Friday - Nov. 28, 2025
Christmas Eve (H-10)	Wednesday - Dec. 24, 2025
Christmas Day (H-11)	Thursday - Dec. 25, 2025
Univ. Assigned Holiday (H-12)	Wednesday - Dec. 31, 2025
Floating Holiday (H-13)	Selected by Employee

2025 Holiday Schedule

TO: Loyola University Chicago - Faculty and Staff - Health Sciences and Lakeside Campuses
 FROM: Thomas M. Kelly
 Senior Vice President for Administration

In the interest of planning and scheduling for the calendar year 2025, the thirteen Loyola University holidays are listed below. The times indicate when holiday overtime is applicable, which coincides with the actual holiday and not the observed date. Union employees should refer to respective CBA regarding holiday overtime.

Date <u>2025 Holidays</u>	<u>Observed</u>	<u>Shifts</u> <u>Beginning</u>	<u>Shifts</u> <u>Ending</u>
New Year's Day (H-1)	Wednesday - Jan. 1, 2025	December 31, 11 PM	January 1, 11:30 PM
Martin Luther King Jr, Day (H-2)	Monday - Jan. 20, 2025	January 19, 11 PM	January 20, 11:30 PM
Good Friday (H-3)	Friday – April 18, 2025	April 17, 11 PM	April 18, 11:30 PM
Memorial Day (H-4)	Monday - May 26, 2025	May 25, 11 PM	May 26, 11:30 PM
Juneteenth (H-5)	Thursday - June 19, 2025	June 18, 11 PM	June 19, 11:30 PM
Independence Day (H-6)	Friday – July 4, 2025	July 3, 11 PM	July 4, 11:30 PM
Labor Day (H-7)	Monday - Sept. 1, 2025	August 31, 11 PM	September 1, 11:30 PM
Thanksgiving Day (H-8)	Thursday - Nov. 27, 2025	November 26, 11 PM	November 27, 11:30 PM
Thanksgiving Holiday (H-9)	Friday - Nov. 28, 2025	November. 27, 11 PM	November 28, 11:30 PM
Christmas Eve (H-10)	Wednesday - Dec. 24, 2025	December 23, 11 PM	December 24, 11:30 PM
Christmas Day (H-11)	Thursday - Dec. 25, 2025	December 24, 11 PM	December 25, 11:30 PM
Univ. Assigned Holiday (H-12)	Wednesday - Dec. 31, 2025	December 30, 11 PM	December 31, 11:30 PM
Floating Holiday (H-13)	Selected by Employee		
New Year's Day (H-1)	Thursday - Jan. 1, 2026	December 31, 11 PM	January 1, 11:30 PM